

Virtual Training Classes using Adobe Connect

How to Become a Better Communicator

29 September 2020

\$219 each for 3 or more.

\$239 each for single enrollments.

Please register individual(s) at \$ each for a total of \$

Business Writing - Write 2 the Point!

17-18 November 2020

\$329 each for 3 or more.

\$349 each for single enrollments.

Please register individual(s) at \$ each for a total of \$

Please list participants and [e-mail addresses](#) for the Participant Letter to be e-mailed.

Name(s) with e-mail addresses

Contact phone

Contact e-mail

Agency/Address

City

State

Zip Code

Payment

We'll call you for credit card details, if checked.

Pay by credit card, purchase order, Standard Form 182, DD Form 1556 or check to confirm reservations.

**Cancellation Policy: Cancellations must be received two weeks before class start for refund.
Substitutions can be made at the start of class.**

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Phone or e-mail registration to: 301.948.7636 e-mail: joanw@jaelimited.com